



Cleaning Schedule

Weekly	Monthly	Date complete	Every 6 Months	Date Complete	Yearly
<input type="checkbox"/> Dust all hard surfaces	<input type="checkbox"/> Vacuum upholstery	<input type="checkbox"/>	Wash curtains	<input type="checkbox"/>	Clean lamp shades
<input type="checkbox"/> Vacuum/Sweep/Mop	<input type="checkbox"/> Clean stove top/burners	<input type="checkbox"/>	Wash blinds	<input type="checkbox"/>	Scrub tile grout
<input type="checkbox"/> Scour kitchen sink	<input type="checkbox"/> Disinfect wastebaskets	<input type="checkbox"/>	Wash windows	<input type="checkbox"/>	Clean stove hood
<input type="checkbox"/> Clean & disinfect counters	<input type="checkbox"/> Dust Moldings	<input type="checkbox"/>	Clean oven	<input type="checkbox"/>	Wash stove hood filter
<input type="checkbox"/> Wipe down appliances	<input type="checkbox"/> Doorknobs & switch-plates	<input type="checkbox"/>	Vacuum & flip mattress	<input type="checkbox"/>	Clean carpets/rugs
<input type="checkbox"/> Clean & scrub shower	<input type="checkbox"/> Wipe down cabinets	<input type="checkbox"/>	Vacuum Drapes	<input type="checkbox"/>	Clean out cabinets
<input type="checkbox"/> Clean & scrub bathtub	<input type="checkbox"/> Dust ceiling fans	<input type="checkbox"/>	Sponge-clean upholstery	<input type="checkbox"/>	Wash walls
<input type="checkbox"/> Clean & disinfect toilet	<input type="checkbox"/> Clean microwave	<input type="checkbox"/>	Clean baseboards	<input type="checkbox"/>	Clean pantry
<input type="checkbox"/> Change & launder sheets	<input type="checkbox"/>	<input type="checkbox"/>	Descalc coffee maker	<input type="checkbox"/>	Clean out garage
<input type="checkbox"/> Wipe out microwave	<input type="checkbox"/>	<input type="checkbox"/>	Clean pillows	<input type="checkbox"/>	Wash shower curtains
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dust or vacuum refrigerator coil	<input type="checkbox"/>	Professionally clean upholstery (every 2 yrs.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clean out refrigerator/freezer	<input type="checkbox"/>	Professionally clean drapes (every 2 yrs.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clean comforter	<input type="checkbox"/>	